

Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017-18

I. Details of the Institution

1.1 Name of the Institution

Government Arts College

1.2 Address Line 1

Ealiamuthur Road

Address Line 2

Bodipatty

City/Town

Udumalpet

State

Tamilnadu

Pin Code

642126

Institution e-mail address

gacudpt@gmail.com

Contact Nos.

9047852440 / 9994924982

Name of the Head of the Institution:

Dr K. Balakrishnan

Tel. No. with STD Code:

04252 - 223062

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B +		2007	5 years
2	2 nd Cycle	A	3.01	2014	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC
 ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2014-15 submitted to NAAC on 28-08-2018
- ii. AQAR 2015-16 submitted to NAAC on 02-09-2018
- iii. AQAR 2016-17 submitted to NAAC on 03-09-2018
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Bharathiar University,
Coimbatore

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	12

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

How to submit accurate data / Improving Student Support Services / Creating awareness among students about Environmental Consciousness / Developing best practices

2.14 Significant Activities and contributions made by IQAC

Suggestions to improve research / placement activities / SEPs / Campus Cleaning / Best Practices

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Mutual Academic Auditing to be done periodically	done
SEPs and SSs to be organized regularly	done
Encouraging staff to apply for Minor and major research projects	Initiative taken
Appeal to the government for more of new classrooms	Initiative taken
Placement initiatives (at least four on-campus programmes)	Done
e-governance initiative	Initiatives taken
Departmental innovations and best practices to be initiated	done

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	15			
PG	10			
UG	20			
PG Diploma	0			
Advanced Diploma	0			
Diploma	0			
Certificate	0			2
Others – MPhil	15			
Total	60			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	34
Trimester	
Annual	

1.3 Feedback from stakeholders*

(On all aspects) Alumni ☒ Parents ☒ Employers ☐ Students ☒

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Syllabi of MSc Computer science, MA English and MA Tourism were revamped.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
98	88	10		

2.2 No. of permanent faculty with Ph.D.

78

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

37

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	12	13	1
Resource Persons			18

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT-enabled teaching has been followed.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	18		
---	----	--	--

2.10 Average percentage of attendance of students	83
---	----

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	641	1.86	48.22	40.46	9.46	76.43
PG	215	5.67	82.33	12	0	94.41
M.PHIL	16		100			100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

It suggests measures to improve teaching and learning periodically through constant meetings at the institutional level.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	21
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	6
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	4

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	7	0	6
Technical Staff	1	4	0	4

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encouraged the staff to apply for minor and major research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	64	5	1
Non-Peer Review Journals	2	0	0
e-Journals	3	0	0
Conference proceedings	9	4	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					3
Sponsoring agencies					IQAC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

63

76

3.19 No. of Ph.D. awarded by faculty from the Institution

13

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

1

National level

1

International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

State level

1

National level

1

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- World Youth Day / Blood Screening Camp / Dengu Fever Awareness / Clean India
- Breast Cancer Awareness / Voters' Day Celebrated / Special NSS camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	56			56
Laboratories	12			12
Seminar Halls	2			2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Yes.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14480		401		14881	
Reference Books	2233				2233	
e-Books	26		3		29	
Journals	40				40	
e-Journals	17		3		20	
Digital Database	6				6	
CD & Video	95				95	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	148	4	17			4	22	
Added								
Total	148	4	17			4	22	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Literacy Programme is run for all freshers at the UG level. e-governance has just initiated.

4.6 Amount spent on maintenance in rupees :

i) ICT

Rs.20693

ii) Campus Infrastructure and facilities

iii) Equipments

Rs.13000

iv) Others

Rs.2000

Total :

Rs.35693

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Tutors were requested to individualize their care and monitor the progress of each student. The grievances and complaints were taken from students and addressed. Regular feedback was insisted.

5.2 Efforts made by the institution for tracking the progression

Departments were asked to maintain a diary of events and record all important events academic and non-academic, and to organize SEPs and FDPs as regularly as possible. They were asked to submit reports at the end of each academic year.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2349	475	19	14

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%	Women	No	%
	1300	45.50		1557	54.50

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
22	968	19	1901	11	2910	18	948	17	1877	9	2857

Demand ratio 1:2.55

Dropout % 1.3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career guidance and placement cell regularly conducts special coaching programmes for students who aspire to get through competitive examinations.

No. of students beneficiaries

1190

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text" value="2"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text" value="4"/>	UPSC	<input type="text"/>	Others	<input type="text" value="48"/>

5.6 Details of student counselling and career guidance

Regular student counselling sessions are held by tutors. The CGPC (Career Guidance and Placement Cell) conducts various training programmes and prepares the students to face the interview.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	280	21	102

5.8 Details of gender sensitization programmes

9

Women's wing conducts programmes periodically.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1954	Rs.5430000
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To offer quality education with social, moral and ecological codes to the rural, underprivileged, meritorious students of the region for their social mobility

Mission: To admit meritorious students in strict adherence to the reservation policies of the Government of Tamilnadu / To promote effective and technology-enhanced learning teaching practices, and socially relevant research activities / To create opportunities for students to increase their employability with a 'can-do' attitude / To instil into students a sense of responsibility for social and communal harmony and for the protection of environment

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Members of the board of studies bring about all necessary changes in the curriculum developed by the parent university.

6.3.2 Teaching and Learning

Initiatives were taken to improve the quality of teaching and learning such as casting the board work on the college website, ICT-enabled presentations, provision of remote access to absentees, Regular conduct of SEPs and student seminars.

6.3.3 Examination and Evaluation

Attempts have been made to centralise the conduct of internal quality assessment tests.

6.3.4 Research and Development

Members were encouraged to apply for minor and major research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Attempts have been made for automation of library. The Government of Tamilnadu has been requested for the grant of fund for the construction of new classrooms and toilets, and for the new equipment.

6.3.6 Human Resource Management

Staff are encouraged to participate in various seminars and conferences, to run various student-centred programmes, and to guide and counsel students to achieve their social mobility through higher education.

6.3.7 Faculty and Staff recruitment

The government has been requested to appoint staff to fill vacancies

6.3.8 Industry Interaction / Collaboration

--

6.3.9 Admission of Students

Single Window Counselling System for admission is rigorously followed.
--

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done

Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Coordinator	Yes	IQAC
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

--

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

--

6.11 Activities and support from the Alumni Association

The Alumni got 690 students registered with it. It organised programmes and events to encourage students. It partially funded the graduation day celebration and other key events in the college.

6.12 Activities and support from the Parent – Teacher Association

The PTA organised periodical meetings. Suggestions from parents were recorded and presented to the Principal for action. It provides salary to 14 temporary staff.
--

6.13 Development programmes for support staff

The Government of Tamilnadu runs programmes periodically for support staff. There are four programmes run during this academic year.
--

6.14 Initiatives taken by the institution to make the campus eco-friendly

Awareness programmes are conducted to sensitize students about the protection of our environment. They are involved in maintaining a clean and green campus.
--

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Periodical update of files was insisted and all departments kept their files updated. Request was placed before the departments for a constant conduct of SEPs and SSs, and the programmes were conducted with proper approval of the IQAC. Clean campus programmes were initiated and volunteers have been involved in them.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Feedback from students was used to update the curriculum through the members of the BOS. Learner-centred teaching was continued with the support of ICT. Requests were submitted to the director of collegiate education for permission to run full time and part time research centres. NSS, NCC and YRC conducted 26 different extension activities. Departments conducted various SEPs and Student Seminars.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The best practices for this academic year were “Student Enrichment Programmes (SEP)” and “Clean and Green.”

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

More saplings were planted on the campus under Green Initiatives.

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

Feedback to be collected from the outgoing students and action to be taken / Task-based teaching to be practised consistently / over 10 different extension programmes to be organized / Research projects to be undertaken / New labs and classrooms to be constructed / SEPs and Student Seminars to be continued / 24x7 feedback system to be created for stakeholders / Continuing Initiatives to be taken for creating awareness among students about keeping the campus clean and green.

Name Dr V. Krishnan

Name Dr K. Balakrishnan

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Best Practices - I

Title of the practice "Student Enrichment Programmes"

Goal: To supplement the skills and the knowledge of students with the expertise of experts, scholars and resource persons from other institutions

Context: There are inevitable gaps in the syllabus however best drafted by the university. There are always local demands which cannot be addressed by a parent university. To fill this vacuum, the IQAC decided to help the departments to run as many SEPs as possible in an academic year, and designed a form to make a request for formal approval from the IQAC. The departments plan their SEPs in advance and execute them periodically.

Evidence of Success

Each department conducts six SEPs per year. Students get an exposure to the expertise of various scholars and feel motivated for constant learning and academic progress.

Problems encountered and resources required

Financially, conducting an SEP is a challenge. No fund is granted to departments to conduct SEPs. However, the teachers themselves contribute, invite experts and scholars and manage all expenditure. Each department finds this kind gesture of each other department motivating and keeps going. This contribution develops a kind of positive attitude among teachers towards the welfare of the college and students.

Any other details

SEPs do enrich and supplement the skills and the knowledge of students. Conducting of them creates a kind of positive and healthy competition among the departments here.

Contact details Name of the Principal(i/c) Ms S. Ponmudi

Name of the Institution Government Arts College

Name of the City Udumalpet

Pin Code 642126

Accredited Status A (CGPA: 3.01)

Work Phone 04252 -223062

Website www.gacudpt.in

Mobile Phone Number 9047852440

Fax Number` 04252-223062

E-mail gacudpt@gmail.com

Best Practices - II

Title of the practice "Clean and Green"

Goal To keep classrooms, campus and toilets clean and to maintain a green campus

Context

There are about 3000 students studying here in the institution. The fund the State government grants for the purpose of cleaning is not sufficient. The IQAC suggested the use of volunteers of NSS, NCC and Swatchh Bharat Abhiyan, and students for the purpose of maintaining a clean campus. It was accepted by the coordinator of the units and in a full swing, they involved their volunteers in cleaning the campus. The sections of the campus and the buildings were earmarked for each department by the IQAC, and the responsibility of maintaining them clean was entrusted with departments. Each department maintain their area earmarked clean. The department of Botany was instructed to maintain the garden and develop a herbal garden. The department of Business Administration was given the task of green auditing and main taining the saplings and the trees on the campus.

Evidence of Success

The sections of the campus and the buildings earmarked for each department and unit are maintained clean. The campus is growing green. The energy forest created is maintained properly. Students and volunteers adopt trees and pamper them. A healthy atmosphere mental and physical is prevalent on the campus due to this initiative, "Clean and Green." Toilets are cleaned by scavengers outsourced.

Problems encountered and resources required

There was a resistance in the beginning. The departments did not have enough and right tools of cleaning. Moreover, there was a dearth of dust bins to be kept in classrooms and corridors and on the campus. The staff contributed an amount enough to buy a dust bin for each classroom and a staff room, larger bins to be kept in corridors, and special brooms for cleaning classrooms and the turf on the campus.

Any other details

The contribution of the staff has created a positive attitude among students towards teachers. The respect for teachers has soared up and the students with a sense of responsibility of keeping the environment clean are all well-behaved.

Contact details Name of the Principal (i/c) Ms S. Ponmudi

Name of the Institution Government Arts College

Name of the City Udumalpet

Pin Code 642126

Accredited Status A (CGPA: 3.01)

Work Phone 04252 -223062

Website www.gacudpt.in

Mobile Phone Number 9047852440

Fax Number

04252-223062

E-mail

gacudpt@gmail.com

Annexure II

College Calendar

Web link: www.gacudpt.in/calendar