

Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-15

I. Details of the Institution

1.1 Name of the Institution

Government Arts College

1.2 Address Line 1

Ealiamuthur Road

Address Line 2

Bodipatty

City/Town

Udumalpet

State

Tamilnadu

Pin Code

642126

Institution e-mail address

gacudpt@gmail.com

Contact Nos.

9047852440 / 9994924982

Name of the Head of the Institution:

Dr K. Balakrishnan

Tel. No. with STD Code:

04252 - 223062

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B +		2007	5 years
2	2 nd Cycle	A	3.01	2014	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC
 ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Bharathiar University,
 Coimbatore

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	12

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Mutual Academic Auditing to be done periodically	done
Centralising IAT	to be considered
Recognition for research programmes	Initiatives taken
New building and toilets	Initiatives taken
Placement initiatives (at least four on-campus programmes)	Initiatives taken
e-governance initiative	Initiatives taken
Departmental innovations and best practices to be initiated	done

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	15			
PG	10			
UG	20			
PG Diploma	0			
Advanced Diploma	0			
Diploma	0			
Certificate	0			2
Others – MPhil	15			
Total	60			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	34
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

✓

✓

✓

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New Courses were introduced in MSc Computer Science, MA English, BSc Mathematics, Physics & Botany

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
76	62	14		

2.2 No. of permanent faculty with Ph.D.

48

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

42

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	16	20	5
Resource Persons			25

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

22		
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2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	644	2.01	44.72	27.95	6.83	81.52
PG	208	6.73	78.36	9.13	2.40	96.63

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

It suggests measures to improve teaching and learning periodically through constant meetings at the institutional level.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	10
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	2
Faculty exchange programme	1
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	5

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	7	0	6
Technical Staff	1	4	0	4

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC took initiatives to make five more departments research centres recognized by the university.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1	1	
Outlay in Rs. Lakhs		805000	823000	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	37	15	
Non-Peer Review Journals	4	2	
e-Journals	1	0	
Conference proceedings	5	9	

3.5 Details on Impact factor of publications:

Range 2-7 Average 11.73 h-index 13 Nos. in SCOPUS 10

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	1	TANSCHE	100000	100000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	1		100000	100000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		3	4		3
Sponsoring agencies		UGC	TANSCHE		IQAC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	56			56
Laboratories	12			12
Seminar Halls	2			2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	4			4
Value of the equipment purchased during the year (Rs. in Lakhs)	520474			520474
Others				

4.2 Computerization of administration and library

Yes.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13714				13714	
Reference Books	2233				2233	
e-Books	20				20	
Journals	9				9	
e-Journals	15				15	
Digital Database	4				4	
CD & Video	95				95	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	112	4	16			4	22	
Added								
Total	112	4	16			4	22	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Literacy Programme is run for all freshers at the UG level. e-governance has just initiated.

4.6 Amount spent on maintenance in rupees :

i) ICT	Rs.8000
ii) Campus Infrastructure and facilities	
iii) Equipments	Rs.17975
iv) Others	Rs.9870
Total :	Rs.35845

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Tutors were requested to individualize their care and monitor the progress of each student. The grievances and complaints were taken from students and addressed. Regular feedback was insisted.

5.2 Efforts made by the institution for tracking the progression

Departments were asked to maintain a diary of events and record all important events academic and non-academic, and to organize SEPs and FDPs as regularly as possible. They were asked to submit reports at the end of each academic year.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2253	477	76	34

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%	Women	No	%
	1253	44.12		1587	55.88

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
50	913	20	1888	5	2871	18	920	22	1880	9	2840
Demand ratio			1:2.43	Dropout %		1.83					

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special coaching for competitive examinations is conducted regularly.

No. of students beneficiaries

1236

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text" value="14"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text" value="13"/>	UPSC	<input type="text"/>	Others	<input type="text" value="85"/>

5.6 Details of student counselling and career guidance

Regular student counselling sessions are held by tutors. The CGPC (Career Guidance and Placement Cell) conducts various training programmes and prepares the students to face the interview.

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	205	42	79

5.8 Details of gender sensitization programmes

9

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1953	Rs.6019916
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To offer quality education with social, moral and ecological codes to the rural, underprivileged, meritorious students of the region for their social mobility

Mission: To admit meritorious students in strict adherence to the reservation policies of the Government of Tamilnadu / To promote effective and technology-enhanced learning teaching practices, and socially relevant research activities / To create opportunities for students to increase their employability with a 'can-do' attitude / To instil into students a sense of responsibility for social and communal harmony and for the protection of environment

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Members of the board of studies bring about all necessary changes in the curriculum developed by the parent university.

6.3.2 Teaching and Learning

Initiatives were taken to improve the quality of teaching and learning such as casting the board work on the college website, ICT-enabled presentations, provision of remote access to absentees, Regular conduct of SEPs and student seminars.

6.3.3 Examination and Evaluation

Attempts have been made to centralise the conduct of internal quality assessment tests.

6.3.4 Research and Development

Members were encouraged to apply for minor and major research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

Attempts have been made for automation of library. The Government of Tamilnadu has been requested for the grant of fund for the construction of new classrooms and toilets, and for the new equipment.

6.3.6 Human Resource Management

Staff are encouraged to participate in various seminars and conferences, to run various student-centred programmes, and to guide and counsel students to achieve their social mobility through higher education.

6.3.7 Faculty and Staff recruitment

The government has been requested to appoint staff to fill vacancies

6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

Single Window Counselling System for admission is rigorously followed.
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6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Coordinator		
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The Alumni got 670 students registered with it. It organised programmes and events to encourage students. It partially funded the graduation day celebration and other key events in the college.

6.12 Activities and support from the Parent – Teacher Association

The PTA organised periodical meetings. Suggestions from parents were recorded and presented to the Principal for action. It provides salary to 14 temporary staff.

6.13 Development programmes for support staff

The Government of Tamilnadu runs programmes periodically for support staff. There are four programmes run during this academic year.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Awareness programmes are conducted to sensitize students about the protection of our environment. They are involved in maintaining a clean and green campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The website has been redesigned and revamped to collect data from staff and students. DCF was enabled to collect data. / Periodical update of files was insisted and all departments kept their files updated./ Special training was offered to students who wished to go to England under Study Abroad Programme and two students and a staff were selected.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Feedback from students was used to update the curriculum through the members of the BOS. Learner-centred teaching was continued with the support of ICT. Requests were submitted to the director of collegiate education for permission to run full time and part time research centres. NSS, NCC and YRC conducted 9 different extension activities. Departments conducted various SEPs and Student Seminars. The college website was revamped for data collection and e-governance. An attempt was made to create an energy forest. Over hundred neem saplings were planted at a site.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

We continued with the best practices "Use English to Learn It" and "Donate Blood and Save Lives."

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

An energy forest was created this year. Over hundred neem saplings were planted.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

Feedback to be collected from the outgone students and action to be taken / Task-based teaching to be practised consistently / over 10 different extension programmes to be organized / Recognition to be obtained from the director of collegiate education for running research centres / New labs and classrooms to be constructed / SEPs and Student Seminars to be continued / SMS service to be introduced / Initiatives to be taken for creating awareness among students about keeping the campus clean and green.

Name Dr V. Krishnan

Name Dr K. Balakrishnan

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Best Practices - I

Title of the practice "USE ENGLISH TO LEARN IT"

Goal: To adopt the learner-centred approach to teaching English; to train students in using English for communication through language games and activities

Context

The students who are admitted to various courses here come from schools where the medium of instruction is their mother tongue. This condition handicaps most of the students from understanding lectures in English and performing well in tests and examinations. Moreover, most of them are not able to secure any placement in the on-campus interviews. To improve this situation, a one-year course has been started to help the students use English. The English language laboratory has 13 software items worth Rs.3,00,000/- The huge space in the laboratory without any cubicle is its greatest advantage. The activities which mimic real life situations are comfortably tried in the lab due to its vast space. Various contexts such as banks, post-office, hotels, interviews, hospitals, bus stands, etc. can be easily created and the appropriate language can be practised. In addition to the software, the department of English with the expertise of the staff has created modules which facilitate using English through language games and tasks. These tasks are graded

from simple to complex tasks and games. Students enjoy the fun in every game and task, and start using English without being conscious that these activities help them use English. This training is given to all freshers of the college, and it is beyond the curriculum of the affiliating university. Moreover, a similar kind of training is given to the final year students too well before the conduct of on-campus interviews.

Evidence of Success

\The overall pass percentage of students in Part II English has increased. Most of the students who receive training, if not all, start using English. They try to talk to teachers in English. They stopped expecting their teachers to use L1. The percentage of attendance of students is always high; they like to attend as many sessions as possible. Students have secured placements in the on-campus and off-campus interviews. It is hoped that more students will secure placements in future.

Problems encountered and resources required

It is very difficult to motivate the students come out of their cocoon and start using English. The trainers use the personalized teaching strategies, win their confidence, and help them slowly inch towards the target of using English. There are only eight computers in the laboratory. A station of computers has been created and students in batches move around and use them, while other batches are engaged in other tasks. Students need to be multi-tasking in order to improve all the four language skills. When they try listening practices, cordless headphones will be ideal. But the laboratory has only mini speakers connected to each computers. They have to keep the volume down and listen with a little strain. This problem can be avoided if the laboratory is provided with cordless microphones.

Any other details

Though this practice is time-consuming, and demanding in many respects, the faculty of English has been doing it enthusiastically with the intension to help students use English and find placements

Contact details	Name of the Principal	Dr A. Christinal Mary Sugunavathy
	Name of the Institution	Government Arts College
	Name of the City	Udumalpet
	Pin Code	642126
	Accredited Status	A (CGPA: 3.01)
	Work Phone	04252 -223062
	Website	www.gacudpt.in
	Mobile Phone Number	9047852440
	Fax Number`	04252-223062
	E-mail	gacudpt@gmail.com

Best Practices - II

Title of the practice "DONATE BLOOD AND SAVE LIVES!"

Goal To donate blood to all those who need and save lives

Context

Blood donation camps are conducted by the YRC and the Alumni in association with Government Hospital, Udumalpet. The four objectives of this practice are: donating blood, conducting blood donation camps, creating awareness on blood donation and blood group identification. The list of donors is always on the notice board for anyone to contact on emergency and seek their help for any number of units of blood. The students do this service proudly and conduct awareness rallies regularly to pool more number of donors. This best practice has enhanced the image of the college in the public, and has been a pride of the college.

Evidence of Success

Date	Programmes organized
01.10.2009	Blood donation camp in association with Government Hospital, Udumalpet
26.10.2009 - 27.10.2009	Blood grouping
18.08.2010	Blood donation camp in association with Government Hospital, Udumalpet
21.09.2011 - 22.09.2011	Blood grouping
08.01.2013	Blood donation camp in association with Government Hospital, Udumalpet, and Ve. Kaliappan Memorial Trust
04.02.2013 - 05.02.2013	Blood grouping

Problems encountered and resources required

The participation of the people of the local communities from the neighbouring villages of Udumalpet is very poor. A new way of advertising free eye camps and blood donation camps has to be drafted.

Any other details

The remarkable aspect of this practice is that the volunteers of the YRC are on full alert for any emergent donating of blood anywhere for anyone in order to save lives.

Contact details	Name of the Principal	Dr A. Christinal Mary Sugunavathy
	Name of the Institution	Government Arts College
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	Pin Code	642126
	Accredited Status	A (CGPA: 3.01)
	Work Phone	04252 -223062
	Website	www.gacudpt.in

Mobile Phone Number 9047852440

Fax Number 04252-223062

E-mail gacudpt@gmail.com

College Calendar

Web link: www.gacudpt.in/calendar